



# Griffith Pop Warner Monthly Meeting

<b>Board Members</b>	<b>Present Y/N</b>	<b>Meeting Date/Time: 6-21-16 7:00PM</b>
<i>Bart Horton, President</i>	Y	<b>Next Meeting Date: 7-19-16</b>
<i>Ryan Hill, VP Football Operations</i>	Y	
<i>Danielle Carlson, VP Cheer Operations</i>	Y	<b>Location: YMCA Room 205</b>
<i>Denise Isenblatter, Secretary</i>	Y	
<i>Magdalena Kutscher, Treasurer</i>	Y	
Steve Sammons, Football Equipment Manager	N	
Tom Zager, Communications Coordinator	Y	
Teddy Kutscher, Football Commissioner	Y	
Gabe Isenblatter, Registration Coordinator	N	
Open, Cheer Commissioner	N	
Wendy Castrejon, Cheer Manager	N	
L'Erin Machroli, Spirit Wear Coordinator	N	
Neka Horton, Fundraiser Coordinator	N	
Cheryl Atkinson, Business Manager/Scholastics	N	
Jon Myers, Participant Agent	N	

- Agenda:**
- Opening Remarks, President
  - Update on Minutes from last Meeting, Secretary
  - Football Items, VP Football Ops
  - Cheer Items, VP Cheer Ops
  - Fiscal Items, Treasurer
  - New Business

**Other Attendees:** George Hannah

**Meeting Minutes:** Taken by Secretary and posted on web-site by Communications Coordinator  
President

1. Registration extension at the Griffith Youth Baseball Picnic
  - June 25th 12P-2P
2. Coaches Clinic with Griffith High School
  - June 26th 2P-5P
  - Open to Head and Assistant football coaches
3. Insurance Registration at the Hobart Community Center
  - July 11th
  - Choices include either Pop Warner insurance or USA Football insurance
4. Family Fun Day/Equipment Handout at South Park
  - July 24th 2P-6P
5. Football Head Coaches Meeting at the Clarion in Michigan City
  - July 31st
    - TM/MM 9A-11A
    - JPW and above 1P-3P
6. Presidents' Meeting at the Clarion in Michigan City
  - July 31st 5P

Meeting Minutes to be posted on GPW Web-Site



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7. Play Counters' Meeting at the Clarion in Michigan City
  - August 7th 9A-11A
8. Weigh-Ins/Certification at Portage High School
  - August 20th 7:30A
9. League Cheer Camp at LaPorte High School
  - July 30th 9A-1P
10. Training Certifications
  - Certifications must be completed by July 31st
  - MidAmerica and USA Football training are available.

## Secretary

1. Old Business Update
  - Update Griffith Pop Warner Night at Bridges' Scoreboard on June 9th
    - Very low turnout
  - Update on promotion flyers for Family Fun Day/Equipment Handout
    - Flyers were handed out at the June registration and will be handed out at the GYB picnic, 4th of July parade, and Summer Camp as well
  - Update on Parents' Night Out planning
    - Barcade might not be open in time
    - If Barcade does not have a open date by next meeting, Griffith Billiards will be booked.
  - Update on football equipment inventory
    - 13 helmets need to be refurbished
    - Mouthpieces and footballs need to be ordered
  - Update on End of Year Banquet planning
    - No price difference doing it after the 1st of the year, but they are trying to charge us more per person than last year
2. All required documents/forms needed for registration need to be turned in and completed in entirety in order for your child to begin practicing. (The Secretary will be at the Griffith Youth Baseball Picnic on June 25th if you want to drop any documents off or if you think you may be missing something. You may also turn in missing documents to the Secretary on the day of Family Fun Day/Equipment Handout).
  - Required documents/forms include: 2016 Griffith Pop Warner Adult Behavior Form, Birth Certificate, physical completed on 2016 Pop Warner Physical Fitness and Medical History Form, 2016 Pop Warner Participant Contract and Parental Consent Form, and 2016 4th quarter report card
3. Business Manager/Scholastics Update
  - Still need information from Business Manager/Scholastics on how to do mass email using League One
4. Participant Agent Update
  - Jon Myers was voted in as Participant Agent at last meeting. He should start attending meetings regularly now.

## VP Football Operations

1. PS Clinic Update

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- Main concern was heat stress
- Similar to USA Football training
- 2. Summer Camp Update
  - 35 participants at this time
  - Starts July 5th (Every Tuesday and Thursday from 6P-8P)
  - 6 or 7 stations
- 3. Uniform/Equipment Purchases
  - 20 extra jerseys ordered
- 4. Minimum weights in each division dropped 5 lbs.

## Cheer Coordinator

1. Coach Update
  - Alyssa Sullivan emailed intent to Cheer Coordinator to Head Coach the Tiny Mites. Ellison Cullen to Head Coach Mighty Mites. Both candidates were nominated by Cheer Coordinator. Secretary second both candidates. Both candidates approved as Head Coaches.
2. Uniform Update
  - Uniforms to be ordered when final numbers are in
  - Spirit packs will be ordered soon.
3. Other items
  - Music has to be purchased through specific websites from now on

## Treasurer

1. May Report
2. Griffith Pop Warner Night at Bridges' Scoreboard
  - Raised \$100
3. Received \$500 Donation from Kayla Camp's work
4. Received \$500 Cheer Grant
5. Registration Income Update
  - Numbers are low at this time
6. Fundraiser Coordinator Update
  - Craft Show application being given to Registration Coordinator
7. Spirit Wear Coordinator Update
  - Another order being put in for GYB picnic, Summer Camp, and Family Fun Day/Equipment Handout

## New Business

1. Football Head Coaches
  - At this time, there is no candidates for the Tiny Mite, Junior Pee Wee, or Pee Wee Head Coach positions. If any parent is interested, please contact the President, VP Football Operations, or Football Commissioner ASAP.
  - Teddy Kutscher stated his intent to Head Coach the Junior Mighty Mites and presented his game plan. He was nominated by the VP Football Operations and the Cheer Coordinator second. Teddy Kutscher was approved as the JMM Head Coach.



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- Steve Sammons emailed his intent to Head Coach the Mighty Mites to the VP Football Operations along with his game plan. He was nominated by the VP Football Operations and the Treasurer second. Steve Sammons was approved as the MM Head Coach.
- Jason Angel emailed his intent to Head Coach the Junior Varsity to the VP Football Operations along with his game plan. He was nominated by the VP Football Operations and the Secretary second. Jason Angel was approved as the JV Head Coach.

**Action Items:** Assigned objectives that require updates by Secretary at the next monthly meeting

A.I.	Description	Assigned To	Due Date	Status
1.	Parents' Night Out planning	Danielle	07/19/16	
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				